



Government of Goa
Directorate of Public Grievances
4th floor, Udyog Bhavan, Panaji – Goa. 403001
Ph.No. 0832-2421895/98/2226975

No. No.1/4(2)/2004/DPG/ 824

Dated: 10/03/2023

C I R C U L A R

Sub: Vacancies of 1 Junior Stenographer, 2 L.D.C/ U.D.C, 1 MTS to be filled under FR-15 in the Directorate of Public Grievances.

Applications are invited from eligible Junior Stenographer, L.D.C/ U.D.C and MTS working on regular basis in various Departments of Government of Goa, who are below the age of 40 years as on 31/03/2023; to fill posts of Junior Stenographer (1), L.D.C (2) and MTS (1) in the pay Matrix, Level-4 , Level-2 and Level-1 respectively in the Directorate of Public Grievances, on transfer under FR-15 in relaxation of clause (a), (d) and (f) of O.M No. 2/1/79-PER dated 09-10-2012 against vacant posts in the Directorate of Public Grievances, Panaji-Goa.

Eligible applicants shall be required to appear for a Screening Test. The Screening Test will be to ascertain to test the knowledge of the applicants in topics of General Knowledge, RTI Act, office Procedure, Computers and English (viz. Grammar, Comprehensions, etc.) The questions will comprise both objective type. If a Screening Test is conducted, the applicants will be intimated of the details like venue, time, seat number & seating arrangement for the Screening Test through a written intimation as well as the details will be displayed on Departmental website.


Those desirous to apply shall submit their application in the prescribed Application Form enclosed herewith along with self- certified copies of the documents as mentioned in the Application Form.

Application Form without signature of the applicant and recommendation of the Head of Department shall not be accepted.

This Circular and Application Form is available on the Department website www.dpg.goa.gov.in and applicants may download the Application Form for their use.

The Application Form shall have to be routed through proper channel and should reach the Directorate of Public Grievances, Panaji on or before 28/03/2023 by 1.00 pm. Application Forms received thereafter shall be summarily rejected. The Directorate of Public Grievances shall not be responsible for any delay either on part of the applicant's Department or by postal authorities in receipt of the Application Form within the stipulated date/time. Applicants are advised to personally submit the duly filled Application Forms to the Directorate of Public Grievances before the prescribed date.

This issues with the approval of the Government.



(Neha A.N. Panvelkar)

Director (Public Grievances)

Enclosed: 1) O.M. No. 2/1/79-PER dated 09-10-2012

2) Annexure A- Application Form

3) Undertaking.